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# MAINTENANCE MECHANIC II(Job Id 25541)

**Location:** US:NH:STRATHAM

**Category:** LABOR & TRADE

**Salary:** 15.680-0.000  
USD

**Post Date:** 05/05/2022

**Close Date:** 05/22/2022

## Description

State of New Hampshire Job Posting

NH Fish and Game Department

Marine Division/GBNERR

Great Bay Reserve, 89 Depot Rd, Greenland, NH 03840

Maintenance Mechanic II

Labor Grade 12

Position # tmppt5983

22.5 Weekly Hours

\$15.68 Per Hour

The State of New Hampshire, NH Fish and Game Department has a part time temporary vacancy for Maintenance Mechanic II.

### Summary:

To manage the grounds, facilities and equipment of the Great Bay National Estuarine Research Reserve (GBNERR) to include conducting and overseeing cleaning, maintenance, and improvement projects on the buildings and property.

### Responsibilities:

Performs maintenance of GBNERR facilities, grounds and assigned equipment to ensure safety, appearance and operation. Maintains interior and exterior kiosks, exhibits and displays.

Performs or oversees mowing, snow removal, and other basic landscaping and hardscaping tasks at GBNERR properties.

Moves furniture, exhibit pieces, equipment and tools to assist GBNERR staff with events and programming. Collaborates with GBNERR staff to organize facilities and grounds related volunteer workdays and special events.

Maintains inventory and service schedules of GBNERR equipment.

Operates and performs basic maintenance of landscape equipment, vehicles and boats.

Contacts approved sources for estimates, material options and costs for completing projects effectively and efficiently. Submits estimates for review and approval by supervisor.

Performs or oversees carpentry, masonry, plumbing and electrical work to maintain buildings, exhibits, and grounds.

Collects bids and acts as a liaison for contract work and outside vendors (pest removal, electrical, HVAC, etc.) and oversees work done to implement contracted projects. Submits bids for review and approval by supervisor.

#### **MINIMUM QUALIFICATIONS:**

**Education:** High school diploma or high school equivalency credential and completion of an apprenticeship in one of the skilled trades as required in the performance of job accountabilities.

**Experience:** Two years of experience in general maintenance and repair work associated with one or more of the following areas: carpentry, electricity, painting, plumbing, masonry, sheet metal work, welding, auto repair, or related trade experience. Two additional years of approved work experience may be substituted for the required apprenticeship in one of the skilled trades.

**License/Certification:** Must possess a valid driver's license. Motor Vehicle Record (MVR) must meet the minimum standards as established by the agency.

**SPECIAL REQUIREMENTS:** Must be able to accomplish medium to heavy work, including continuous physical exertion, such as frequent bending, lifting or climbing. Requires performing regular job functions in adverse environmental conditions.

**PREFERRED WORK TRAITS:** Knowledge of one or more building trades. Knowledge of occupational hazards and safety precautions. Knowledge of methods and tools used in maintenance and repair work. Skill in the use of tools and equipment used in the work place. Ability to direct work of subordinates or contractors. Ability to understand and carry out instructions. Ability to problem solve and juggle multiple priorities. Ability to establish and maintain harmonious relationships with immediate associates and the general public.

**DISCLAIMER STATEMENT:** The supplemental job description lists the essential functions of the position and is not intended to include every job duty and responsibility specific to the position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

For further information, please contact: Kelle Loughlin, Supervisor V (Director, Great Bay Discovery Center), Tel No. (603) 788-0015 or via email [kelle.loughlin@wildlife.nh.gov](mailto:kelle.loughlin@wildlife.nh.gov). You may also contact Kim Crowley, Human Resources at (603) 271-5824 or via email, [jobs@wildlife.nh.gov](mailto:jobs@wildlife.nh.gov).

EOE

TDD Access: Relay NH 1-800-735-2964