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# GROUPS FOREMAN(Job Id 29694)

Location: US:NH:CONCORD

Category: LABOR & TRADE

Salary: 14.730-14.730  
USD

Post Date: 03/01/2023

Close Date: 03/14/2023

## Description

State of New Hampshire Job Posting

NH Fish and Game Department

Wildlife Division/Wildlife Habitat Program

11 Hazen Drive, Concord, NH 03301

Assistant WMA Manager/Grounds Foreman

Labor Grade 10 - \$14.73

40 Hours Weekly - Mid May - November

Position # SNL3520

The State of New Hampshire, Fish and Game Department has a full time seasonal vacancy for Grounds Forman.

**SUMMARY:** Maintains property infrastructure, and assists with property boundary line maintenance and wildlife habitat projects on state-owned properties referred to as Wildlife Management Areas (WMAs).

### RESPONSIBILITIES:

Maintains property infrastructure such as installing and painting WMA signs and gates, brushing back parking areas, picking up litter and other debris, and cleaning out culverts and waterbars on woods roads.

Assists the department's licensed land surveyor with property boundary maintenance including identifying, blazing, painting, and signing boundaries.

Conducts wildlife habitat projects under the general direction of the habitat biologist including but not limited to pruning mast trees, planting bare root stock, inventorying, cutting or hand pulling invasive exotic plants, seeding or fertilizing warm season grass plantings.

Monitors, inventories, and reports on the condition of gates, signs, parking areas, access roads, culverts, and other amenities at department-owned Wildlife Management Areas.

Operates equipment, such as a department vehicle, ATV, chainsaw and other power tools as needed to accomplish infrastructure and habitat management objectives.

Makes adjustments and repairs to equipment as necessary in order to maintain efficiency and to meet schedule requirements.

**MINIMUM QUALIFICATIONS:**

**Education:** High school diploma or high school equivalency credential.

**Experience:** Two years' experience in grounds maintenance including operating motorized equipment.

**License/Certification:** Must possess a valid driver's license. Motor Vehicle Record (MVR) must meet the minimum standards as established by the agency.

**PREFERRED QUALIFICATIONS:** Knowledge of and experience in operating tractors, mowing and brush cutting equipment, chainsaws, and other hand-operated power tools. Knowledge and experience in effectively pruning mast trees and/or boundary line maintenance is preferred.

**SPECIAL REQUIREMENTS:** This position is required to work independently and as part of a team in the field under physically demanding conditions. Requires performing regular job functions in an outdoor environment, which includes exposure to continuous physical elements, variable weather, or a number of disagreeable working conditions.

**DISCLAIMER STATEMENT:** The supplemental job description lists the essential functions of the position and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of the classification.

For further information, please contact Eric Pospesil, Land Surveyor, at (603)271-1133 or via email, [Kyle.M.Bilodeau@wildlife.nh.gov](mailto:Kyle.M.Bilodeau@wildlife.nh.gov). You may also contact Dee Grimes , Human Resources at (603)271-2496 or via email, [deirdre.l.grimes@wildlife.nh.gov](mailto:deirdre.l.grimes@wildlife.nh.gov).

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TDD Access: Relay NH 1-800-735-2964